

CHANGE ORDER APPROVAL FORM

PROJECT: Limited Land Development CEI Services

CHANGE ORDER NUMBER: 1

DATE: 8/7/18

CONTRACT NUMBER: CM2418-WA01

TO CONTRACTOR: CDM Smith

Reason for Change Order:

No Cost Time Extension for one year to August 1, 2019 to continue CEI services for Barnwell Manor to complete phase 1 and continue into phase 2 of the project. The contract is limited to the contract sum of \$15,000 under CM2418-WA01 (attached).

Original Contract Sum.....	\$	<u>15,000.00</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>0.00</u>
Contract Sum Prior to This Change Order.....	\$	<u>15,000.00</u>
Amount of This Change Order (Deduct).....	\$	<u>0.00</u>
New Contract Sum Including this Change Order.....	\$	<u>15,000.00</u>

APPROVED BY: Rebecca Bray
Becky Bray, Public Works Director

DATE: 8/9/18

APPROVED BY: Grayson Hagins
Grayson Hagins, Contract/Purchasing Manager

DATE: 8/10/18

APPROVED BY: Justin Stankiewicz
Justin Stankiewicz
Director of Office of Management & Budget

DATE: 8/14/18

APPROVED BY: Michael Mullin
Michael Mullin, Acting County Manager

DATE: 8/14/18

RCVD COUNTY MGR
13 AUG '18 PM4:18



7029-1 Commonwealth Avenue
Jacksonville, FL 32220
Tel: 904-781-8131

August 6, 2018

Ms. Becky Hiers-Bray, P.E.
Public Works Director
Engineering Services Department
96161 Nassau Place
Yulee, FL 32097

RE: CEI Services Contract No. CM2418
Extend Time for Land Development Services

Dear Ms. Bray,

The purpose of this letter is to request a Time Extension for our Task on the Barnwell Development project.

Currently, the work is nearing the end of Phase 1 of 3. We have approximately \$5,000 remaining on the original Task of \$15,000.

This Time Extension would allow us to utilize the remaining funds and complete Phase 1 and as much of Phase 2 as the County requires or until the funds are depleted.

It is agreed this is an expansion of services for Contract No. CM2418 and all other provisions of this agreement shall remain in effect for the terms listed above.

Sincerely,
CDM Smith

A handwritten signature in blue ink, appearing to read "W. Glennon", written over a horizontal line.

William M. Glennon, P.E.
Senior Project Engineer
7029-1 Commonwealth Ave
Jacksonville, FL 32220

xc: Virgil Rook, P.E.
Mary Martin
file

**WORK AUTHORIZATION # CM2418-WA01
NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS
RFQ/BID NO. NC16-029**

Consultant:	CDM Smith
Contract Number:	CM2418-WA01
Contact Name:	Amelia H. Davies
Contact Number:	239-938-9600
Email:	daviesah@cdmsmith.com

CURRENT WORK AUTHORIZATION			
Project Short Title: Limited Land Development CEI services			
		CONTRACT OVERVIEW	
Date Submitted	6/26/17	Total of Previous Authorizations	0
		Change Orders/Adjustment	0
Amount	\$15,000.00	This Work Authorization	\$15,000.00
Scheduled Completion	See below	Current Contract Total	\$15,000.00

This Work Authorization is to the AGREEMENT between Nassau County and the Consultant known as the Continuing Contract for Construction Engineering Inspection (CEI) Services for Nassau County, Florida, dated June 12, 2017. The services to be provided under this Work Authorization are as follows:

ARTICLE 1. Services Described as:

CDM Smith, Inc. shall provide Limited Land Development CEI services in accordance with the proposal dated June 26, 2017, attached hereto as Exhibit "A", for the Construction Engineering Inspection (CEI) Services Contract.

ARTICLE 2. Time Schedule

CDM Smith, Inc. will provide all services included within the scope of services within a 12 month period. Task completion for individual requests under this work authorization will be determined on a case by cases basis.

ARTICLE 3. Budget

CDM Smith, Inc. will perform the scope of services outlined herein for a not to exceed fee \$15,000.00. Performed services will be paid on an hourly rate basis per contract, attached hereto as Exhibit "B".

Article 4. Other Provisions

The Services covered by this Work Authorization will be performed in accordance with the provisions set forth in the AGREEMENT referenced above and any of its attachments

or schedules. This Work Authorization will become a part of the referenced AGREEMENT when executed by both parties.

In presenting this Work Authorization, Consultant agrees that:

Unless detailed herein, all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work assignment. Any additional information, including detailed scope of services is attached.

AGREED TO BY:

BY: Amelia H. Davies
Print Name: Amelia H. Davies
Title: Associate
Date: 7-17-17

RECOMMENDED AND APPROVED BY NASSAU COUNTY:

Public Works Director:

Contract Management:

Office of Management & Budget:

County Attorney:

APPROVED by the County Coordinator, designee for the BOARD OF COUNTY COMMISSIONERS, the 2nd day of August, 2017

ACCOUNT NO.: to be determined



4210 Metro Parkway, Suite 230
Ft. Myers, FL 33916
tel: (239) 938-9600

June 26, 2017

Mr. J Scott Herring, P.E.
Public Works Director
Engineering Services Department
96161 Nassau Place
Yulee, FL 32097

Subject: CEI Services Contract No. CM2418
Expand Scope to Include Land Development Services

Dear Mr. Herring:

The purpose of this letter is to expand our scope of services for the above referenced Contract to include CEI Services and other related services for Land Development projects as the County requires. We agree to provide those services in accordance with terms set forth in our current agreement, CM2418.

CDM Smith understands the length of services for this work shall not exceed a period of one- (1) year.

The compensation for this work shall not exceed \$15,000.00.

It is agreed this is an expansion of services for Contract No. CM2418 and all other provisions of this agreement shall remain in effect for the terms listed above.

Sincerely,

Amelia H. Davies
Associate
CDM Smith Inc.



**Continuing Contract for Construction Engineering and Inspection (CEI)
 Bid No. 16-029**

Labor Category	Raw Hourly Rate	Multiplier	Proposed Billing Rate
Senior Project Engineer	\$58.00	2.9141	\$169.02
Project Administrator	\$38.18	2.9141	\$111.26
Senior Inspector	\$33.85	2.9141	\$98.64
Senior Inspector Overtime	\$33.85	2.9141	\$115.57
Inspector	\$24.59	2.9141	\$71.66
Inspector Overtime	\$24.59	2.9141	\$83.95
Contract Support Specialist	\$24.20	2.9141	\$70.52
Assoc. Contract Support Specialist	\$16.00	2.9141	\$46.63

Direct Labor	100%
Home Office OH	170.20%
Direct Expenses	10.98%
FCCM	0.23%
Operating Margin	10.00%
	<u>291.4140%</u>

*Multiplier does not include field office costs.

*Raw Hourly Rates are blended rates.

Under penalty of perjury, I declare that I have read the foregoing and the facts stated in it are true. False statements may result in criminal prosecution for a felony of the third degree as provided for in Section 92.525(3), Florida Statutes.

Amelia H. Davies

Amy Davies
 Associate
 CDM Smith Inc.